SMT. MITHIBAI MOTIRAM KUNDNANI COLLEGE OF COMMERCE AND ECONOMICS
Vidyasagar Principal K.M. Kundnani Bandra Campus
Adv. Nari Gursahani Road, TPS-III, Off. Linking Road, Bandra (West), Mumbai – 050

Re-Accredited "A" Grade by NAAC – 3rd Cycle (May 2017)
Permanently Affiliated to University of Mumbai
Recognized under Section 2(f) and 12(b) of UGC Act

NOTICE

Admissions to the M.Com Part - 1 Post Graduate Course for A.Y. 2024-25

Step By Step Procedure For Pre-Admission

Date: 22nd May, 2024

1. The entire process of admission to **M.COM Part – 1 Course (in Advanced Accountancy)** for the **Academic Year 2024-25** will be ONLINE only.

2. Admission Schedule or Admission Notice will be displayed on the official college website www.mmk.edu.in

3. **Note 1:** **Non-Indian Passport Holders** must do their admission directly through **Single Window System at Mumbai University Fort Campus**. Please refer to University Circular available on college website. Please do not apply or fill the college online admission form. Contact university of Mumbai Concerned authority/Department.

4. **Note 2:** Procedure for Provisional Eligibility Certificate for students coming from any other Board/ University other than the Mumbai Board and having Indian passports will be done at the time of admission to this college. **NRI students to follow NOTE 1 above.**

5. **Note 3:** Students applying from Foreign Boards and having Indian passports should obtain a Provisional Eligibility (Prima- Facie) letter from the University of Mumbai before submission of their forms.

The students are required to follow the following Steps:

Step – I
Filling of Pre Admission Enrolment Forms of University of Mumbai

The Weblink starts from Wednesday, 22nd May, 2024 to Saturday 15th June, 2024 (up to 6.00 pm)

All the students who are applying for admissions to Post Graduate Courses are required to fill the University of Mumbai Pre – Admission Enrolment forms on the following weblink –

----> **https://muadmission.samarth.edu.in/**

Step – II
Filling of College Admission Form

Wednesday, 22nd May, 2024 to Saturday 15th June, 2024 (up to 6.00 pm)

All the students who are applying for admissions to Post Graduate Courses are required to fill the College Admission Form mandatorily on the following weblink –

----> **https://enrollonline.co.in/Registration/Apply/MMK**

Note: Students are required to fill COMPULSORY both the forms i.e. College Admission form as well as Pre Admission Form of University of Mumbai as Merit List will be displayed on the basis of College Admission forms.

P. T. O

Step by step procedure to college Online admission

Step 1	Click on the: - https://enrollonline.co.in/Registration/Apply/MMK
Step 2	After link is opened, Click on Register Now Enter your Email id, contact number, create your own Username and Password and then Click on Submit You will get a SMS regarding successful registration with **Username and Password.**
Step 3	Read the instructions carefully and then click on **Continue** to proceed.
Step 4	**After Clicking on Continue and it will show up menu option for form filling**
Step 5	Enter your proper and correct personal data, and Click on '**Save Next'**
Step 6	Fill the address details and click on **save and next**.
Step 7	Enter your Last Qualifying Exam Details Select THIRD YEAR SEM 5 & SEM 6, if you hold semester pattern AND ENTER TOTAL OF SEM 5 & SEM 6 MARKS OR SELECT THIRD YEAR YEARLY PATTERN if you hold yearly pattern (Please enter the details carefully).and click on **save and next**.
Step 8	In the Educational details kindly enter your **10th Std OR 12th and THIRD YEAR** details and click on **save and next**.
Step 9	Fill the Subject by selecting subject or subject group and click on **save and next**.
Step 10	Upload Photo and Signature and click on **save and next**.
Step 11	Click on **Pay Now** button to do the registration amount payment.
Step 12	After **Payment** is Successful you will get **Registration confirmation**.
Step 13	Click on **PREVIEW** button to check all the details entered by you in the form are correct. If any correction is there then please do the necessary changes and Click on **Confirm Application**
Step 14	After Complete Process is done, Click on **Print Application** to take copy of the form filled also click on the **Print Receipt** to take the copy of Payment receipt

******ONCE THE FORM IS CONFIRM NO CHANGES WILL BE DONE******

TIME SCHEDULE

Online Registration and Application forms for admission	:	**22th May, 2024 to 15th June, 2024 (up to 6.00 p.m.)**
Online Verification of Documents by department	:	**Up to 20th June, 2024 (up to 06.00 p.m.)**
Display of Provisional merit list	:	**21st June, 2024 (up to 6.00 p.m.)**
Grievance from students	:	**Up to 25th June, 2024 (up to 1.00 p.m.)**
First Merit List	:	**26th June, 2024 (up to 6.00 p.m.)**
Online Payment of Fees (with Undertaking Form)	:	**27th June, 2024 to 1st July, 2024 (up to 5.00 pm)**
Second merit List	:	**2nd July, 2024 (up to 6.00 p.m.)**
Online Payment of Fees (with Undertaking Form	:	**3rd July, 2024 to 5th July, 2024 (up to 5.00 pm)**
Commencement of lectures	:	**1st July, 2024**

Note: At the time of admission after merit list, you are required to submit the following documents

DOCUMENTS REQUIRED AT THE TIME OF ADMISSION

1) **T.Y.B.COM/BMS/BAF/BBI/BFM (Sem-V & Sem-VI) Original Marksheet And Consolidated Sheet (4 Xerox Copies).**

2) **T.C./ N.O.C. Certificate Original (Other Than Mmk College – Inhouse Students)**

3) **For The Students Other Than Univesrity Of Mumbai :**
   A) Provisional Eligibility Certificate,
   B) Passing Certificate,
   C) Transferance Certificate And Migration Certificate

4) **Original Caste Certificate, Disability Certificate, Ex-Serviceman Certificate With 2 Xerox Copies (whatever category the candidate applies for)**

5) **Sindhi Affidavit (For The Students Applied In Sindhi Quota)**

6) **Gap Affidavit, If Applicable**

7) **Fees For :   Open Category   ------   Rs. 15,734/-**

   Reserve Category   ------   Rs. 5,778/-

8) **After submitting and or uploading the Google Form, the form is verified and checked by College staff and only after proper verification of the form and documents online a fees demand is created and students will receive a message on the cell phone regarding payment of fees. Students are required to pay final admission fees online through web link :-https://www.feepayr.com/ Once admission fees are paid their admission is confirmed.**

9) **ADHAR CARD XEROX COPY.**

IMPORTANT NOTE:-
   In Queriesregardingpaymentissue,wherepaymentisdeductedbutstill show"**PAYNOW**" optionagain,
   1. Refreshthepagebypressing(CTRL+ F5) OrwaitforNext24 hrs.
   2. **(Donotmakemultipletransactions)**
   3. **Click on Payment Re query to Check the Transaction Status.**

Foradmissionrelatedqueries,Students/Parents/Guardiansmaycontact   college office fromMondaytoSaturdaybetween9:30AMto12:30PMonly.

*Website-www.mmk.edu.in Email-principal@mmk.edu.in Contact -***022 26495230**

Facebook-https://www.facebook.com/Mmk-official-107403797296375/

MMKYouTubeOfficial-https://www.youtube.com/channel/UCULQ800cTjzSx17KsbStDBw

Dr. Meena Kumari   Mrs. Asha Bhat   Prof. (Dr.) CA Kishore Peshori
M.Com Coordinator   Vice Principal   Principal