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Librarian's Message

Greetings to all!

As we approach the New Year of 2022, it is my sincere wish that our lives will quickly return to normal, and that our library will continue to be a part of your daily lives. This year, there are a lot of unknowns as well. One thing is certain: learning will continue in some form or another, with libraries playing a critical role.

Since online instructional resources are more important than ever, this issue contains information about NDLI and how to use it. I hope that these instructions will make it easier for you to use NDLI.

This edition also contains information on current library events as well as information on new arrivals in the library.

I wish you and your family a happy and healthy new year!
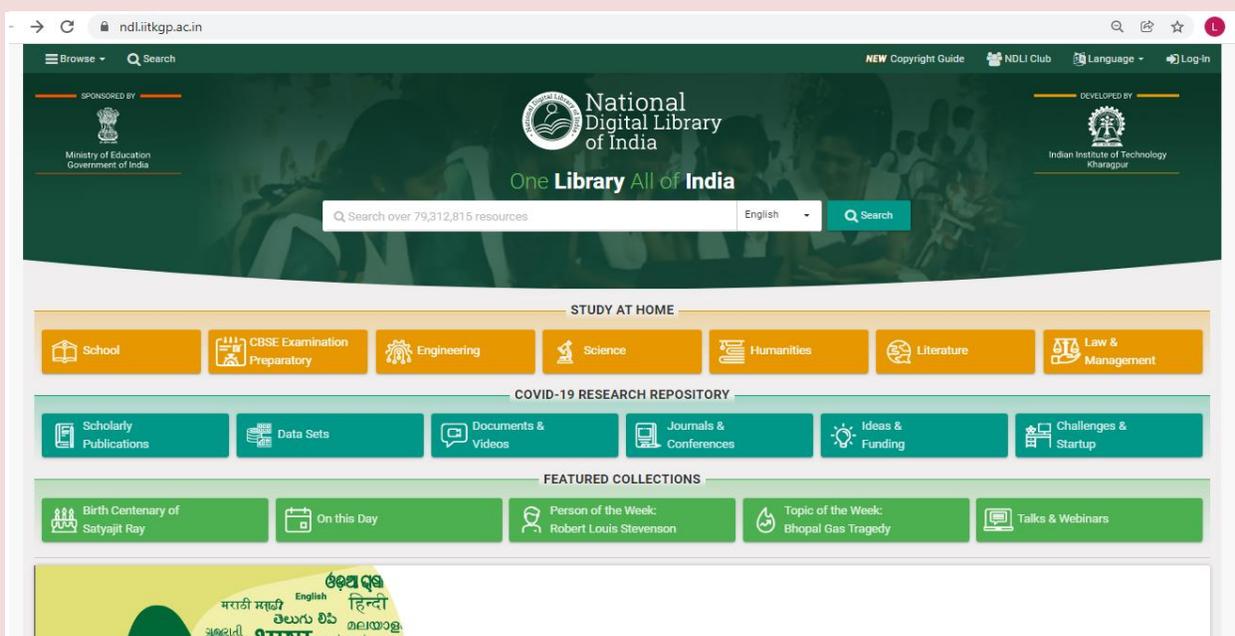
Warm Regards,

Ligimol Benny,
Librarian

HAPPY NEW YEAR

National Digital Library of India (NDLI)

National Digital Library of India (NDLI) is a virtual repository of learning resources developed by the Indian Institute of Technology Kharagpur (IIT KGP). It is sponsored and mentored by Ministry of Education, Government of India, through its National Mission on Education through Information and Communication Technology (NMEICT). It is a single window platform providing Educational materials available from Primary to Post Graduate levels that make e-Learning and education accessible to all, bringing to users of all demographics, digital repositories from India and the world. It contains textbooks, articles, videos, audio books, lectures, simulations, fiction and all other kinds of learning media. It provides free of cost access to many books in the Indian languages and English.

NDLI Home Page

Individual Registration:

For smooth and satisfactory usage of NDLI portal, users can create an account with NDLI that involves a simple two-step registration process.

Account Set-up:

Visit the NDLI website https://ndl.iitkgp.ac.in/ . On the top right, click Log In. If you are already a member, enter your log in credentials to continue. If you are a new member, click Register. This opens a registration form where you can enter your details - including your name, e-mail id and password. Once you have done this, NDLI sends an activation link for your account on your e-mail id. You can click on this link to become a member and browse content easily at home.

The NDLI repository can be accessed in two ways:

1. Search

This is the first method to access content on NDLI. Search option helps to look for a particular item, with the option to refine the search by subject, author, source, or education level. If you have a specific item in mind, you can look it up using the 'Search' option on the homepage. Type in a keyword for whatever you are looking for - a subject name, a topic name or may be a question paper for a particular Board - into the search box and hit Enter on the keyboard to get a list of Search results.

In fact, NDLI provides the benefit of searching in three different languages - English, Hindi and Bengali. You can simply click on the drop-down menu beside the search bar, choose your language, and type in the name of the search item in English. It will be automatically converted into a word(s) in the chosen language and the results displayed on the screen.

2. Browse

This is the second method to access content on NDLI. If you would like to find an item on NDLI repository in the same way as you browse the shelves of a library, all you need to do is use the 'Browse' button on the top left. You can browse the content on the basis of Type of the document, Subject, Source, and Learning Resource.

Browse by Type:

Browsing 'By Type' allows you to browse content in the form of 'Text', 'Video', 'Image', 'Animation', 'Simulation', Audio' or 'Presentation'. You can choose the type of media so that all content pertaining to that media set are displayed. The screen has an in-built explanation of the steps to follow.

Browse by Subject:

Browsing 'By Subject' provides three levels of choice that you can make to arrive at your chosen subject. The screen has an in-built explanation of the steps to follow.

Browse by Source:

Browsing 'By Source' shows a list of institute names, with some important institutes featured on top, so that you can choose your preferred organization name and browse through all the available content from that organization. The screen has an in-built explanation of the steps to follow.

Browse by Learning Resource:

Browsing by 'Learning Resource' allows you to choose a particular type of learning resource from a drop-down menu. Consequently, you can then browse through all the items from that resource type. The screen has an in-built explanation of the steps to follow.

3. Refining Search

Once you have entered a keyword in the search bar, NDLI gives you a list of content pertaining to your search. However, that's not all. You can further refine the search on the basis of filters like Author, Subject Category, Educational Degree, Difficulty Level, Educational Level, File Format, Language, Learning Resource Type and Source as provided on the left-hand panel of the screen.

Access Restriction:

Currently, NDLI has nearly 5 crore content that are classified into five categories based on their accessibility to the user. An icon at the bottom left of each document indicates its accessibility. You can select content between open and freely accessible to subscribed content or content that have limited access. NDLI also provides free access to some special content for its users by way of national license.

Author:

This filter provides a list of authors whose content are available at NDLI while also displaying the number of contents by each author. So, when you look for an item, you can select one or multiple authors and access the content by them.

Subject Category:

This filter allows you to narrow down your search to one or more subjects. You can make one or multiple choices here to retrieve the items from these domains for the search item defined on the search bar.

Educational Degree:

This filter helps to narrow down content on the basis of educational degree - such as B.A, M.Phil, Ph.D etc. You can choose the degree relevant for the specified item.

Difficulty Level:

This filter helps choose an item at the 'Easy', 'Medium' or 'Difficult' level to suit the needs of a starter against that of an experienced or advanced level learner.

Educational Level:

This filter caters to students who want to access learning resources for a particular educational level. Using this filter, you will be able to browse content as per your required level ranging from class I to the post-graduate level.

File Format:

This filter shows the file formats (.pdf, .doc, .mp3, .html, .jpeg etc.) of all NDLI content relevant to your search phrase so that you can choose the required file format that is best suited for your needs.

Language:

The language filter offers you a set of languages to choose your search result from. Hence if you are looking to access content in a specific language, this is a good option.
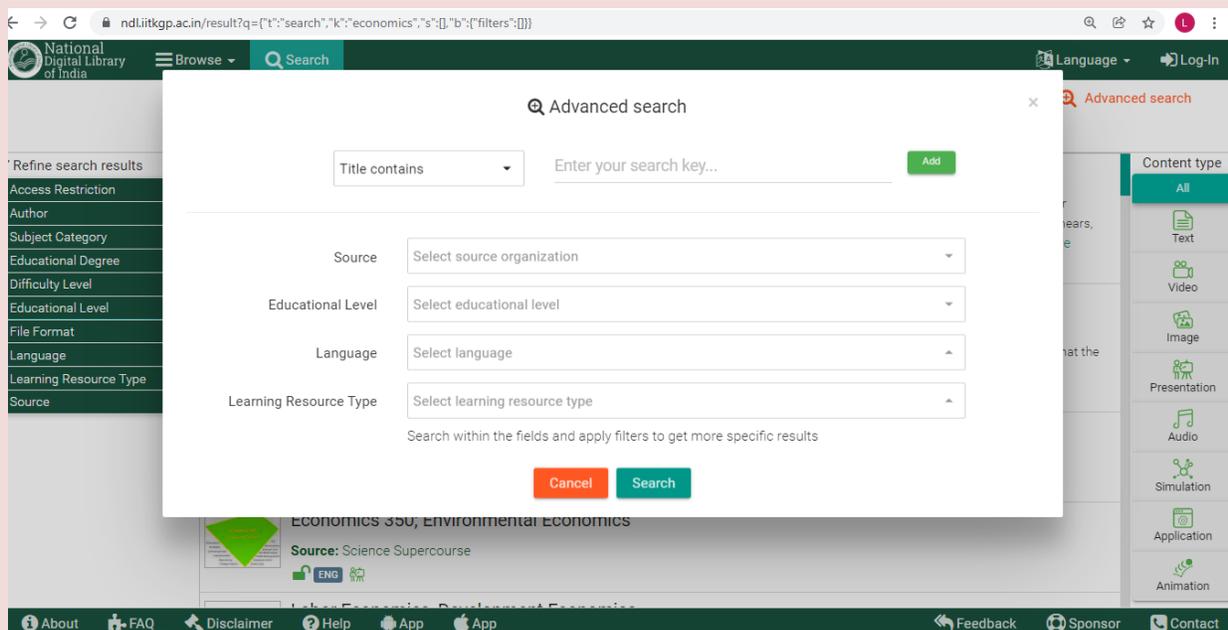
Learning Resource Type:

Using this filter, you can look for your search phrase within 'Books', 'Articles', 'Journals', 'Video Lectures', and 'Audio lectures', 'Thesis' and so on.

Source:

Once you key in your search phrase, this filter gives you a list of all the institutions that have contributed to populating NDLI matching the respective search phrase. You can select one or multiple options from here to view the items of your choice and make further selections from there.

Advanced search

The Advanced Search option helps you to find your desired content in one go. You can enter a subject, a book's title or an author's name of your choice along with filters like Source, Educational Level, Language and Learning Resource Type to get a list of relevant search results. Choosing these filters at one go will help to specify your search and thereby, narrow the search results. This is a great way of making the desired choices at one shot. The Advanced Search is available on the top right when you are using the NDLI Search to access content.

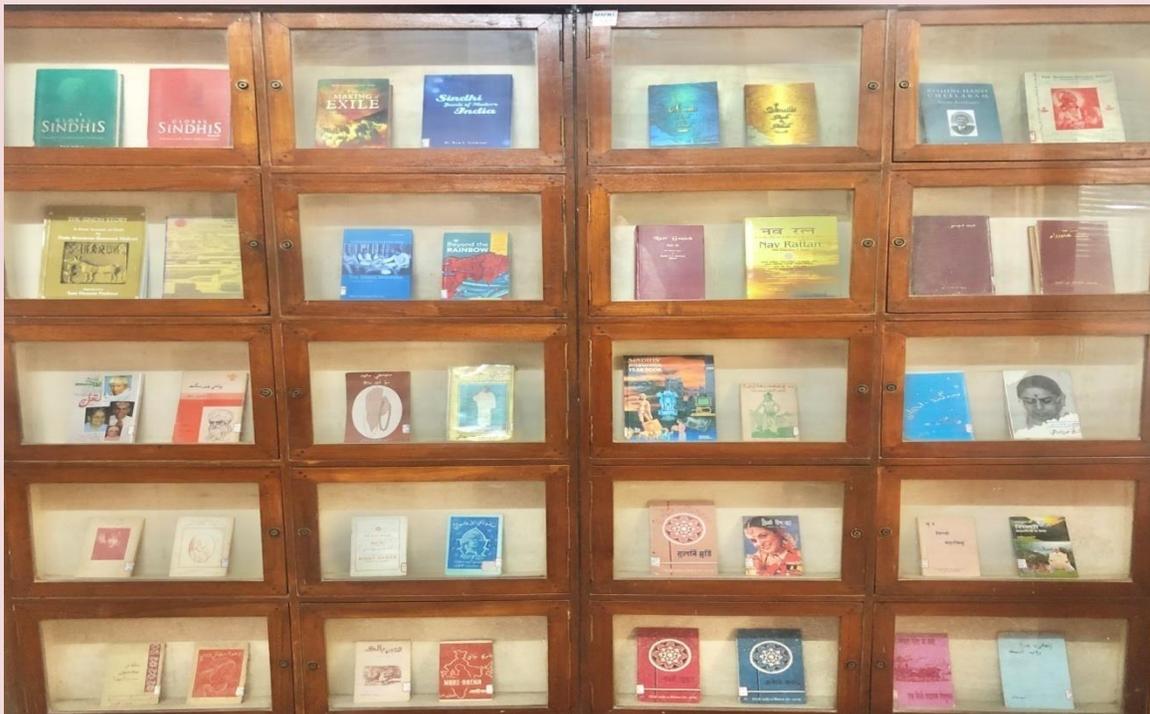*(Courtesy to NDLI website)*

E-textbooks

The library subscribes to E-textbooks published by Sheth Publishers Pvt. Ltd. for B.Com and M.Com students this academic year. The students are given free remote access to it through the publisher's website.
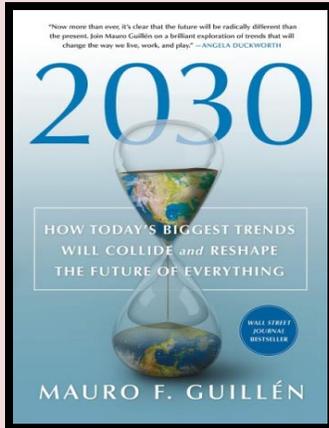
Book Bank Scheme

A set of selected textbooks were given to needy B.Com students for the full academic year. 126 students have availed the facility this academic year.
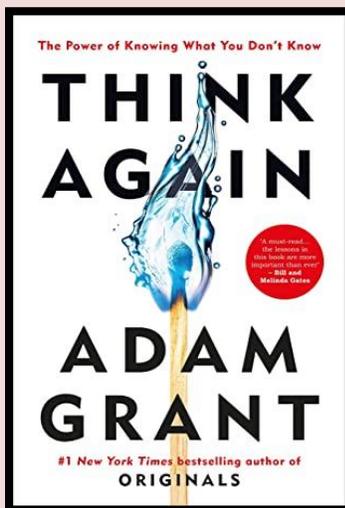
Sindhi Books Display

On the occasion of 107th birthday celebration of **Late Jotu K Kundnani 'JYOT SINDHIYAT JI'**, the library displayed Sindhi books from its collection for our users.
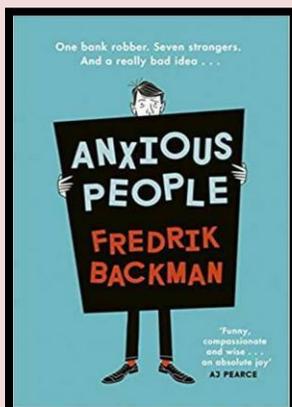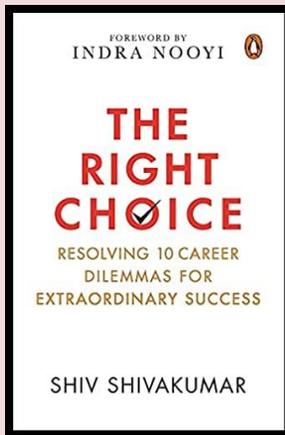
New Arrivals in the Library

According to Mauro F. Guillen, the only way to truly understand the global transformations underway—and their impacts—is to think laterally. That is, using "peripheral vision," or approaching problems creatively and from unorthodox points of view. Rather than focusing on a single trend, Guillen encourages us to consider the dynamic inter-play between a range of forces that will converge on a single tipping point—2030—that will be, for better or worse, the point of no return. *2030* is both a remarkable guide to the coming changes and an exercise in the power of "lateral thinking," thereby revolutionizing the way you think about cataclysmic change and its consequences.
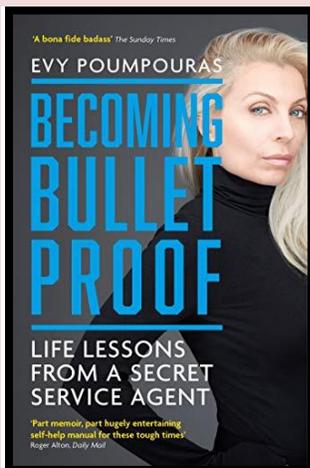
Think Again is a book about the benefit of doubt, and about how we can get better at embracing the unknown and the joy of being wrong. Evidence has shown that creative geniuses are not attached to one identity, but constantly willing to rethink their stances and those leaders who admit they don't know something and seek critical feedback lead more productive and innovative teams. New evidence shows us that as a mindset and a skill set, rethinking can be taught and Grant explains how to develop the necessary qualities to do it. Section 1 explores why we struggle to think again and how we can learn to do it as individuals, arguing that 'grit' alone can actually be counterproductive. Section 2 discusses how we can help others think again through learning about 'argument literacy'. And the final section 3 looks at how schools, businesses and governments fall short in building cultures that encourage rethinking.
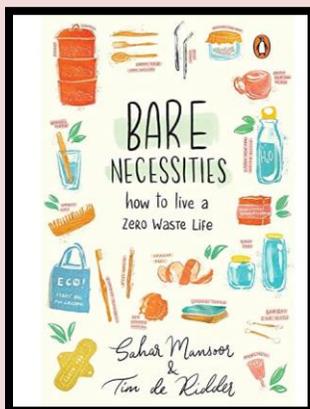
Rich with Fredrik Backman's "pitch-perfect dialogue and an unparalleled understanding of human nature" (Self Awareness), Anxious People's whimsical plot serves up unforgettable insights into the human condition and a gentle reminder to be compassionate to all the anxious people we encounter every day. '*Anxious people'* is the funny, touching and unpredictable novel from the author of 'A Man Called Ove'.

The Right Choice delves deep into the ten frequently faced dilemmas in a person's career, such as the ones listed above. The author shares his wisdom and experiences from his illustrious career as one of India Inc's longest-serving CEOs. In his trademark straightforward and lucid style, he shares lessons and learnings on each of the ten dilemmas. The book also contains insights and perspectives from twenty-four highly experienced professionals. A successful career is not a straight line; it has many twists and turns where you are faced with difficult choices. Practical and inspiring, *The Right Choice* will help you navigate these difficult situations-and win in your career.
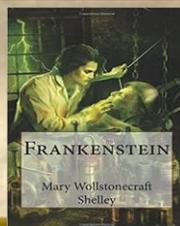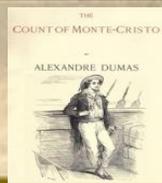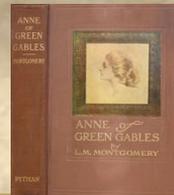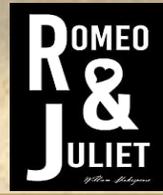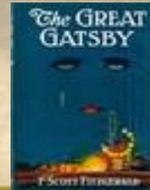
Becoming Bulletproof means transforming yourself into a stronger, more confident, and more powerful person. Evy Poumpouras—former Secret Service agent to three presidents and one of only five women to receive the Medal of Valor—demonstrates how we can overcome our everyday fears, have difficult conversations, know who to trust and who might not have our best interests at heart, influence situations, and prepare for the unexpected. When you have become bulletproof, you are your best, most courageous and most powerful version of you. Poumpouras shows us that ultimately true strength is found in the mind, not the body.

'Bare Necessities' is a non-fiction which counsels through zero-waste lifestyle. Divided in nine chapters, this novel takes us through the procedure to waste reduction. It talks of the basic etiquette we require in our life — including personal care, closet and kitchen management. To be added on, it guides through home care hacks, cleanliness leading you through a sustainable and zero waste lifestyle. It details on the initiative of developing green city, waste disposal awareness, pollution reduction and essential DIY hacks.

MMK VIRTUAL LIBRARY

Classics Bookshelf